

**REQUEST**  
**USE OF CHURCH PROPERTY**

Trinity Evangelical Lutheran Church encourages reasonable use of the church property (Social Hall, Lounge, Sunday School Rooms) by persons or groups whose activities enhance community life, consistent with the mission of this congregation. No contract or other right is created by such use, and use of property by any guest may be rescheduled or canceled at any time at the sole discretion of the congregation.

Name of Applicant: \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_

President or Contact Person: \_\_\_\_\_ Tel. No. \_\_\_\_\_

Meeting (or use): Type \_\_\_\_\_ Attendance \_\_\_\_\_

Frequency \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_

Area(s) of Property Needed \_\_\_\_\_

Is use of the Nave, Kitchen or other area required?      \_\_\_\_\_ Yes                      \_\_\_\_\_ No

What refreshments or food will be served? \_\_\_\_\_

Conditions of use: (1) Applicant agrees to return property to same condition after use as it was found at the beginning of use. (2) Applicant agrees to hold harmless, indemnify and defend the Church from any and all liability for injury or damage which may result from Applicant's use of Church premises, including its entrances, exits, and surrounding areas. (3) Failure to follow House Rules will be a basis for denial of use of Church facilities.

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature (for Applicant)

\_\_\_\_\_  
Name (Please Print)

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Note: Questions regarding this form or its use should be directed to the Church's Facility Use Coordinator.

Action: House                                      \_\_\_\_\_ Yes                      \_\_\_\_\_ No

                    Congregation Council (if required)      \_\_\_\_\_ Yes                      \_\_\_\_\_ No

12-15-09 (Revised)